

Our Mission is to prepare and support all students within a culture of excellence to do their best and to be their best so that each can be a successful contributing citizen, able to adapt to change, and to successfully respond to the future.

**RSU 16
Mechanic Falls * Minot * Poland
The 6th Regular School Board Meeting for 2022 - 2023 was held
Monday, January 9th @ 6:30 p.m.
>>>> PRHS LIBRARY <<<<**

.....
Please click the link below to join the webinar:
<https://us06web.zoom.us/j/87038027522?pwd=Z0lzSVY4UEY3QndaRGVxL0pTR2FIZz09>
Passcode: 194909

Present: Mary Martin, Patrick Irish, Amber Lyman, Christine Downs, Mike Downing, Melanie Harvey, Angela Swenson, Jessica Smith, Steve Holbrook, Emily Rinchich, Ed Rabasco, Andrea Winn, Joe Parent, Sarah Robinson

Absent: Elizabeth Martin,

Student Rep: Joe Elliot, Kadence Peters

MINUTES

1.0 CALL TO ORDER: Mary Martin
Pledge of Allegiance & Mission Statement

2.0 PUBLIC COMMENT: (15 minutes)
Marybeth Taylor, Poland Resident: Thanked the board for involving the public and allowing her to be a part of the interview process. She is proud of the committee. She had a concern that there is no place to discuss with the committee or board (regarding the budget).

3.0 RECOGNITIONS/ACKNOWLEDGEMENTS: (5 minutes)
Congratulations to December's Optimist Student of the month *Madisyn York*, Grade 6, Elm Street School

3.1 EXECUTIVE SESSION: If Needed
To enter into Executive Session regarding a personnel issue pursuant under 1 M.R.S.A. § 405 (6) (A) at 6:34 p.m.
Open session convened at 7:48 p.m.
Motion by Steve Holbrook to approve a 2 year contract with Todd Sanders as Superintendent of RSU 16 effective 7/1/23
Seconded by Mike Downing
Vote: Unanimous

4.0 AGENDA ADJUSTMENT:

5.0 PRESENTATION: (20 minutes)
Kelsey Howard, auditor, gave the audit report. States that Stacie did a great job, easy to work with. Has everything organized, wishes other schools had their stuff together like we do. She is on top of everything. Kelsey is the Audit Manager: good audit: no issues, no findings. The firm consists of independent auditors. No difficulties. She references required communication sheets she provided. She provided financial statements. Page 38 in the booklet is the budget to actual. Nothing went over budget. The fund balance was \$3 million. There are no issues with what we have left in the fund balance. We are within the limit. Our school nutrition program has great improvements.
Discussion: Federal Audit and School Nutrition: No issues/No findings; There is a management letter for areas of improvements: cyber security training; Student Activity Accounts double check when looking over financial/bank statements.
Patrick Irish mentioned that he would like to make sure cyber security training is done next year.

Jess Madsen, ESS Principal

Pictures of ESS, key Information (enrollment, free/reduced, 504, SpEd, Nurse visits, ELL, Title, Student/Teacher ratio, class size, and programs), leadership team, ODRs 18-19 to 22-23, Theme for the year, PD for the year, (ACES, Reading *Onward: Emotional Resilience*) i-Ready date 2021-22, Notes about some of the barriers she has faced this year (emergency certified teachers, no school school counselor, and one celebration 4 teachers who will receive their Master's Degree this year).

Discussion: Looking at the State level, are there districts that are higher than ESS? It is high in this area.

6.0 CONSENT AGENDA INTRODUCTION: (5 minutes)

Approve 5th Regular Meeting Minutes of 12/12/22

Notification of Teacher & Support Staff New Hire:

Michael Hussey, Ed Tech 1 - PRHS

Notification of Retirement:

Notification of Resignation:

Sub Committee December Minutes - No Meetings Held

Operations

Personnel & Finance

Educational Policy

Friends of RSU 16

Next meeting at ESS on January 20, 2023 @ 9:00 a.m.

Motion by Mike Downing to approve Consent Agenda

Secoded by Steve Holbrook

Vote: Unanimous

7.0 ACCEPTANCE OF THE FINANCIAL SUMMARIES: (10 minutes) See 5.0

8.0 SUPERINTENDENT'S REPORT: (10 minutes)

The current enrollment of Regional School Unit 16 as of January 9, 2023

Elm Street School (243 - down 1)

Minot Consolidated School 224 - up 6)

Poland Community School (441 - up 2)

Bruce M. Whittier Middle School (279 - down 4)

Poland Regional High School (525 - down 1)

Total Enrollment 1712 (up 2 from 12/12/22)

Ken welcomed and congratulated the new superintendent of RSU16. Attended the recent Alumni Day January 6, 2023 at Poland Regional High School. Was well planned out, and executed by the high school staff. He will be attending the MSSA Annual Convocation on January 12 and 13, 2023. New Substitute Pay Rates - You have in your packets a proposed substitute pay rates scale for the next two years. With the change in the minimum wage, it is now necessary to ensure our substitute pay meets the new minimum wage of at least \$13.80 per hour.

Questions? (all about sub pay)

Jessica Smith noticed that on the sub pay that if you have a degree, you don't get paid more.

Steve Holbrook asked if sub pay has taken effect, and if we have enough in the budget.

Joe Parent asked if it went to the Finance Committee and the answer was no.

Jessica Smith asked if it should go to the budget committee.

Angela Swenson asked if we could send to committee, Ken said yes

9.0 ASSISTANT SUPERINTENDENT'S REPORT: (10 minutes)

Goal this year: Atlas-Site public June 2023 with limited information for the public to access for content areas.

CCC: Finalized vision, they created a statement comparing curriculum and gardening, they have 6 reasons for having Atlas, celebrating the curriculum. PLC: Preparing for 3/17 for PD, Expert Down the Hall, this will take place at BWMS and PRHS.

10.0 NEW BUSINESS: (5 minutes)

Approve 2023 - 2024 Substitute Pay Rates

Motion by Mike Downing to approve the 2023-2024 substitute pay rates.

Seconded by Steve Holbrook

Vote: Unanimous

Jessica Smith wanted to add to send back to subcommittee

11.0 OLD BUSINESS: (15 minutes)

Approve revised Budget TimeLine FY 24

Mary Martin asked when the public could comment about the budget. Ken said at public comment at the beginning of the board meetings. In April, the board will approve, they can comment at that meeting. Mary said they could make an adjustment to the amount of time of public comment. Mary reviewed the timeline of budget meetings.

Motion by Mike Downing to approve the revised Budget TimeLine FY 24

Seconded by Patrick Irish

Vote: Unanimous

12.0 POLICIES: (10 minutes) N/A

13.0 REPORTS TO THE SCHOOL BOARD:

Student Representative: **(5 minutes)**

Boys basketball and hockey game, finals

Report of the School Board Chair: **(5 minutes)**

Discussed the board Budget Committee 2 board members from each town, Mary Martin wanted to thank Andrea Winn for her interview and highlight of student reps.

- Attendance - make sure they check the sheet.

14.0 ADMINISTRATIVE INFORMATION:

ATeam Reports (bc-mins)

Joe mentioned that board members should visit schools.

Christine asked about the school counselor being out at PCS.

15.0 COMMUNICATIONS:

16.0 HANDOUT: LRP Publication - January 2023

17.0 EXECUTIVE SESSION: If Needed

Not needed

18.0 REMINDERS:

19.0 ADJOURNMENT:

Motion by Steve Holbrook to adjourn at 8:41 p.m.

Seconded by Mike Downing

Vote: Unanimous

Respectfully submitted,

Kenneth J. Healey